



Association of
Independent Schools
of South Australia

BULLETIN NO 1

5 February 2020

Important Issues

Message from AISSA Chief Executive, Mrs Carolyn Grantskalns

On behalf of the AISSA I wish all member schools a productive start to the year and look forward to working with you throughout 2020 in what I anticipate will be a busy and sometimes challenging year.

Commencement Service

The Commencement Service will be held on Sunday 23 February at Walford Anglican School for Girls. Invitations have been forwarded to member schools by email from [Lynn Carter](#). Please RSVP your attendance via the registration form to [Alison Hollis](#) by COB Monday 17 February.

Australian Government Recurrent Funding

The Department of Education Skills and Employment is expected to advise Approved Authorities of their DMI score in the near term. The AISSA will continue to advocate on behalf of member schools, to ensure that the changes are fairly implemented. Please contact [Carolyn Grantskalns](#) if you have any questions regarding AISSA's response.

MySchool Website

The MySchool website update is scheduled to be launched in March. Prior to the launch Principals will be provided with the opportunity to view their schools' data via the Principals' Portal. The AISSA strongly recommends that schools check their data at the earliest opportunity and advise ACARA of any errors in the data.

Privacy Manual

The AISSA has recently received an updated copy of the non-government schools [Privacy Compliance Manual](#). Further information outlining the principle changes to schools' privacy compliance requirements will be provided via the Principals / Heads Meeting papers.

Novel Coronavirus

Latest updates on the novel coronavirus are available on the Australian Government Department of Health [website](#) and the SA Health [website](#). SA Health has also launched a Coronavirus Health Information Line (Ph: 1800 020 080) for people seeking information on the virus.

Resources for Schools impacted by the Bushfires

The Australian Government has funded the development of evidence-based resources by *Beyond Blue* ([Bushfires response: Resources for educators](#)) and *Emerging Minds* ([Community Trauma Toolkit](#)) to support schools to respond to the bushfire crisis. Resources for parents have also been added to the [AISSA Parents webpage](#). For further information please contact [Mary Pickett](#).

AISSA Website Update

The [AISSA website](#) now has over 2000 registered users accessing the content, resources and professional learning opportunities. The [Website User Guide](#) details how individuals can create user accounts and register for professional learning and also how schools can:

- Update their details and add descriptions and photographs to their school profile page.
- Manage the users from their school including deactivating the accounts of staff who have moved on or retired.
- View and edit the professional learning bookings of users from their school.

For user registration enquiries, assistance or to give feedback about the website please contact [Hollee Graham](#).



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State Government Recurrent Funding

The AISSA is continuing to negotiate with the State Government on future State Government funding. In 2019 changes in NCCD had a significant impact on a number of schools. It is recommended that schools check their NCCD data to ensure its accuracy. Please contact [Carolyn Grantskalns](#) if you have any questions regarding State Government funding.

AISSA Legal Series

The AISSA is again running a series of legal and HR seminars for leaders in member schools. Topics for 2020 include [Record Keeping – Your Legal Obligations](#), [Whistle Blower Protection Legislation Requirements](#), [Disability and Managing a School's Legal Requirements](#), and [Strategies to Manage Inappropriate Parent Behaviour](#). The full list of topics along with other professional learning offerings is available on the AISSA Professional Learning [webpage](#).

Copyright for Educators Seminar, 10 am – 4 pm, 4 March 2020, AISSA

The National Copyright Unit is again coming to Adelaide to present practical copyright training for teachers, librarians and administrators to learn more about copyright in the educational context. The day is open to employees across all school sectors. Please RSVP to [Sarah Brown](#), Department for Education, before Friday 28 February. Limited places are available.

2020 Nationally Consistent Collection of Data (NCCD) Guidelines

The [2020 Nationally Consistent Collection of Data \(NCCD\) Guidelines](#) have been released. If you would like support with the NCCD process, please contact [Alice Duffield](#) or [Melissa Symonds](#).

Allied Health Specialist Support Services Program

The Allied Health Specialist Support Services program builds the capacity of school staff to cater more effectively for students with diverse needs. Schools which have an Early Learning Centre may also be assisted with the early identification of students with special needs and early intervention strategies. For further information, please contact [Alice Duffield](#) or [Melissa Symonds](#).

National Day of Action against Bullying and Violence (NDA), Friday 20 March

The NDA is a catalyst for Australian schools to take a stand together against bullying. Schools can [register as an official NDA member school](#) to receive support and access to resources. The NDA 2020 marks the 10 year anniversary of Australia's key anti-bullying event for schools and is a key year for the [SA Bullying Prevention Coalition](#). For more information please contact [Mary Pickett](#).

AITSL Term 1 Teaching Tips

AITSL will be sharing on [Facebook](#), [Twitter](#) and [LinkedIn](#) tips and resources on 15 topics over the next month, starting with setting up the learning space and getting prepared for new classes. Tips for each topic combine videos from Nationally Certified [Highly Accomplished and Lead Teachers](#) and other practical resources. Teachers and leaders can also [subscribe](#) directly to AITSL Mail.

Keeping Safe Child Protection Curriculum (KS:CPC)

KS:CPC training for educators is now managed by the Department for Education. Three courses are available for educators working with children and young people – General (age 3 – Year 12); Early Years (age 3 – Year 2) and Disability/Additional Needs. All bookings can be made online via the Department's [KS:CPC Information for Educators website](#). For more information please contact [Mary Pickett](#).

NEW Protective Practices – Online Training

A new free online course has been developed by the Department for Education which is based on the cross-sector guidelines: [Protective practices for staff in their interactions with children and young people: guidelines for staff working or volunteering in education and care settings](#). This training is recommended for all staff and volunteers in education and care settings in SA. To access the course on [plink](#), log-in or create an account. For further information please contact [Rae Dawkins](#) (registration process) or [Mary Pickett](#) (content of the course).



NAPLAN UPDATE

Transitioning to NAPLAN Online

The transition implementation timeline for NAPLAN online has been extended to 2021. This year 91% of Independent schools plan for students to complete NAPLAN using the online mode. Schools with students using the paper mode this year will be required to participate in online school readiness activities over a two-week period in Term 3. These schools will be notified when the dates have been finalised nationally.

2020 NAPLAN Window

- NAPLAN Online mode: Tuesday 12 May – Friday 22 May
- NAPLAN Paper mode: Tuesday 12 May – Friday 15 May

Cost of NAPLAN

The cost of NAPLAN will be \$41.42 (GST inclusive) for each student who sits a NAPLAN test.

NAPLAN Collection Notice

The 2020 Privacy Collection Notice has been updated and is available on the [AISSA website](#) (NAPLAN Data Collection for Student Registration). To meet your school's Privacy obligations, please issue this notice to the parents of all students eligible to participate in this year's NAPLAN.

Change to the Order of NAPLAN tests for Years 7 and 9

ACARA has advised a change to the test order for students in Years 7 and 9:

1. Reading (day 1 optional or after writing has been completed)
2. Writing (day 2)
3. Conventions of language
4. Numeracy.

Years 7 and 9 must start writing tests on **day 2** and schools must prioritise the completion of Years 7 and 9 writing tests across days 2 and 3 only. There is no change to the Years 3 and 5 test sequence.

NAPLAN Communique

An electronic communique will be sent to all Principals and NAPLAN Coordinators which provides further details about key NAPLAN events and actions.

Term 1 Key Dates	
Registration for all professional learning is via the AISSA website .	
10 February	Student Registration Data to be emailed to datacollection@ais.sa.edu.au
21 February	Braille and large print materials orders due. Forms are available on the AISSA website NAPLAN Online / Paper: Student Preparation and Accessibility
2 March	Adjustments for students with disabilities protocol session, option 1.
3 March	2019 NAPLAN Data Analysis
5, 10, 11, 12 March	NAPLAN online refresher training.
12 March	Adjustments for students with disabilities protocol session, option 2.
18 March	NAPLAN Online Technical Readiness Hub Group
23 March	All schools conducting NAPLAN testing online participate in a nationally coordinated practice test (NCPT) .
1, 2 April	NAPLAN Protocol session for online mode schools
6 April	NAPLAN Protocol session for paper mode schools



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Compliance Dates

Update Details	Update details of changes to key personnel on SchoolsHUB, ongoing Further Information: SchoolsHUB
Update Details	Ensure details are accurate on Child Care Management System (CCMS) Further Information: DET - Child Care Subsidy
Update Details	Advise DoE External Relations of any changes to key personnel, ongoing Further Information: DoE - External Relations
STATS	Reference period* commences for the collection of Student Attendance Data (DET). January/ February *Reference Period: 'the first school day of the year through to and including the last school day of Semester 1, or until the Friday on or before 30 June if there is no break in June/July' Further Information: Schools Service Point Help
Teachers Registration Board	Census undertaken in February.
Capital Grants Program	BGA Round 2021 Stage 2 Capital Grant applications closing date 4 February Further Information: Capital Grants Program (BGA)
NAPLAN	Student registration data due 10 February AISSA Contact: Emily Metelmann
Capital Grants Program	BGA Master Plan grant applications close 12 February Further Information: Capital Grants Program (BGA)
Student Residential Address Collection	2020 collection undertaken in March Further Information: SchoolsHUB
Department for Education Preschool Data Collection	Term 1 (reference period 3 - 14 February) due 14-28 February AISSA Contact: Lynda Secombe

A full list of 2020 Compliance dates will be available on the AISSA website www.ais.sa.edu.au early in Term 1. Not all compliance dates may be applicable to all schools.

Authorised by Carolyn Grantskalns
AISSA Chief Executive