Reporting Accidents and Incidents

Do Schools need to comply?

Yes, under the Work Health and Safety Act 2012 (SA) and Work Health and Safety Regulations 2012 (SA).

Conditions of compliance:

It is a legal obligation to notify SafeWork SA of any work-related injury that requires treatment as an inpatient in a hospital immediately after the injury (disregarding any time taken for emergency treatment or to get the person to hospital). You are required to immediately report any of the following to SafeWork SA on (Ph) 1800 777 209 (24 hours):

- A work related death

- A injury that:
  - requires admittance to hospital as an inpatient or immediate treatment for any condition or a prescribed serious illness listed on the notifiable incident report form
  - requires medical treatment within 48 hours of exposure to a substance
  - is a dangerous incident

- A dangerous incident, examples of which include:
  - the collapse or failure of an excavation, including shoring
  - the collapse, overturning, failure or malfunction of plant that is required to be authorized for use by the regulations
  - the collapse or partial collapse of a structure
  - an electrical shock
  - an uncontrolled implosion, explosion, fire or escape of gas, steam or other pressurised substance

If you have to comply, what do you have to do?

- Contact SafeWork SA on the phone number above.
- Go to SafeWork SA's website, download and complete the “Notification of a Dangerous Occurrence” notification form and send to SafeWork SA.
- Do not interfere with the accident/incident site unless authorised to do so by SafeWork SA or until they have inspected the site and cleared it to resume operations.
- Comply with any directions given by a SafeWork SA Inspector.

What are the consequences if you don’t comply?

You may be prosecuted by SafeWork SA for non-compliance with the Act and Regulations.

Useful links:

SafeWork SA
Work Health and Safety Act 2012
Work Health and Safety Regulations 2012