**VET & Vocational Learning**

**Professional Learning**

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**Workplace Learning Procedures**

**For Students with Disabilities**

This workshop is intended for staff responsible for students with disabilities from CESA, AISSA & DECD. It is especially relevant for schools with special education units.

As numbers are limited, schools are encouraged to register early.

You are encouraged to forward this information to relevant staff.

**DATES:** Wednesday 29 March 2017  
**TIME:** 9.00 am – 3.00 pm  
**VENUE:** Rooms 7 & 8  
Catholic Education Conference Centre  
116 George Street, Thebarton  
**PROGRAM:**  
Overview of changes & updates  
Legal requirements  
Forms and paperwork  
Risk Assessment and Hazard Identification  
Supporting students with disabilities  
**DETAILS:** Light Lunch will be provided  
**COST:** $20*

The Workplace Learning Procedures provides a framework to protect the health, safety and welfare of all workers (including work experience students). An important component is the risk assessment process designed, as far as reasonably practical, to minimise the potential hazards faced by students in the work place. Important changes to the risk assessment process will be a focus of this day, including supporting students with disabilities in work place learning programs.

**NB:** The Workplace Learning Procedures and associated forms can be found on the **AISSA Website**

**Registration details:**
Please register by Friday 17 March 2017

**Registration via the AISSA website:**
Rae Dawkins  
Association of Independent Schools of SA  
Email: dawkinsr@ais.sa.edu.au  
Phone: 8179 1425

This Professional Learning event references the following AITSL Australian Professional Standards for Teachers

**PROFESSIONAL ENGAGEMENT**

Standard 6: Engage in professional learning  
Standard 7: Engage professionally with colleagues, parents/carers & the community  
Duration: 5.5 hours

* This fee is invoiced after the event and is payable even if you do not attend on the day as the AISSA will still incur costs. If notice of cancellation is received before the event's RSVP cut-off date (17 March 2017) the fee will be waived. All requests for cancellation must be via email and directed to Rae Dawkins (dawkinsr@ais.sa.edu.au).